



# *Kentucky Paralegal Association*

## **KENTUCKY PARALEGAL ASSOCIATION** **STUDENT SCHOLARSHIP APPLICATION**

This scholarship is open to any student enrolled in a paralegal program within the Commonwealth of Kentucky. The applicant shall have at least 12 credit hours of paralegal course work completed with a GPA in those courses of 3.50 or higher and an overall GPA of 3.25 or higher.

The recipient will receive a \$1,000.00 college scholarship, a 2009 membership to the Kentucky Paralegal Association and an invitation to attend the Kentucky Paralegal Conference in November at no cost. A runner-up will receive 2009 membership to the Kentucky Paralegal Association and an invitation to attend the Kentucky Paralegal Conference in November at no cost.

This form must be completed and returned no later than **JUNE 30, 2008** with the following completed documents to:

Helen K. Kelly  
KPA Vice President  
c/o Bubalo, Hiestand & Rotman  
1344 South Broadway  
Lexington, KY 40504

For more information, please contact Helen Kelly at [hkelly@bhtrialaw.com](mailto:hkelly@bhtrialaw.com)

### **CHECKLIST**

- ❖ Applicant Information Form (Typed) \_\_\_\_\_
- ❖ Two (2) Letters of Recommendations and Forms \_\_\_\_\_
- ❖ One (1) Writing Sample \_\_\_\_\_
- ❖ Essay \_\_\_\_\_
- ❖ Official Transcript \_\_\_\_\_

**NAME:** \_\_\_\_\_

**SCHOOL:** \_\_\_\_\_

**DATE SUBMITTED:** \_\_\_\_\_



# *Kentucky Paralegal Association*

## APPLICANT INFORMATION

(This form must be typed)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

INSTITUTION: \_\_\_\_\_

MAJOR/MINOR: \_\_\_\_\_

OVERALL GPA: \_\_\_\_\_ PARALEGAL STUDY GPA: \_\_\_\_\_

DATE OF GRADUATION: \_\_\_\_\_

**POST HIGH SCHOOL INFORMATION: (Please list Institution and Address, Dates Attended, Major, Degree Date)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EXTRA-CURRICULAR ACTIVITIES: (List memberships in organizations as well as any civic/community activities, giving dates of service and other pertinent information such as office held or special committee service. In addition, please list any special talent, interest or hobby which could be a factor in determining individual capabilities.)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT HISTORY: (Begin with current or most recent position, listing employer name and address, title and dates of employment.)**

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**ESSAY GUIDELINES**

A short essay must be submitted with this application. All essays shall have a minimum of 350 words and shall not exceed 500 words. The essay shall be typed and double spaced. **Your signature should appear on each page of the essay.** Correct spelling, grammar and sentence structure are expected.

**ESSAY TOPIC**

HOW DOES MEMBERSHIP IN A PARALEGAL ASSOCIATION MAKE ONE A BETTER PARALEGAL AND WHAT BENEFITS SHOULD THE ASSOCIATION OFFER ITS MEMBERS?

**RECOMMENDATION LETTER GUIDELINES**

Two (2) letters of recommendation must be submitted either with this form or sent under separate cover directly to the address on the bottom of the recommendation forms. At least one (1) recommendation letter must be from a current teacher or professor in the paralegal program, the department head, or the chairperson/director of the paralegal program. The second recommendation letter may come from a past teacher/professor or employer. If the letters are coming under separate letter, please list whom we should receive them from:

1. \_\_\_\_\_ 2. \_\_\_\_\_

**WRITING SAMPLE GUIDELINES**

A legal writing sample of your choosing on any legal topic must be submitted with this application. Please be certain that your name is listed on the writing sample.

**TRANSCRIPT GUIDELINES**

A current copy of your college transcript must be submitted with this application. This shall prove as verification of your enrollment in a paralegal program and GPA.



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## **RECOMMENDATION FORM**

**NOMINEE NAME:** \_\_\_\_\_

**NOMINATOR:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**INSTITUTION:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING QUESTIONS EITHER IN THE SPACE PROVIDED OR YOU MAY ATTACH ADDITIONAL SHEETS OF PAPER.**

**WHAT, IN YOUR OPINION, MAKES THIS NOMINEE OUTSTANDING?**

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**WHY SHOULD THIS NOMINEE RECEIVE THIS SCHOLARSHIP?**

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Thank you for taking the time to complete this recommendation. The KPA wishes to recognize those students who will make the future contributions to the profession by awarding a scholarship to contribute to a paralegal student's education. Please return this form either to the nominee in a sealed envelope or to:

Helen K. Kelly  
KPA Vice President  
c/o Bubalo, Hiestand & Rotman  
1344 South Broadway  
Lexington, KY 40504



**WHY SHOULD THIS NOMINEE RECEIVE THIS SCHOLARSHIP?**

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