



Kentucky Paralegal Association

2009

KENTUCKY PARALEGAL ASSOCIATION
STUDENT SCHOLARSHIP APPLICATION

This scholarship is open to any student enrolled in a paralegal program within the Commonwealth of Kentucky. The applicant shall have at least 12 credit hours of paralegal course work completed with a GPA in those courses of 3.50 or higher and an overall GPA of 3.25 or higher.

The recipient will receive a \$1,000.00 college scholarship, a 2010 membership to the Kentucky Paralegal Association and an invitation to attend the Kentucky Paralegal Conference in November at no cost. A runner-up will receive 2010 membership to the Kentucky Paralegal Association and an invitation to attend the Kentucky Paralegal Conference in November at no cost.

This form must be completed and returned no later than **July 15, 2009** with the following completed documents to:

Helen K. Kelly, R.P.
KPA Vice President
c/o Bubalo, Hiestand & Rotman
1344 South Broadway
Lexington, KY 40504

Candidate interviews will be scheduled in September and the winner and runner-up will be notified no later than October 1, 2009. The 2009 KPA Conference will be in Paintsville, Kentucky on November 6, 2009. For more information, please contact Helen Kelly at hkelly@bhtriallaw.com

CHECKLIST

- ❖ Applicant Information Form (Typed) _____
- ❖ Two (2) Letters of Recommendations and Forms _____
- ❖ One (1) Writing Sample _____
- ❖ Essay _____
- ❖ Official Transcript _____

NAME: _____

SCHOOL: _____

DATE SUBMITTED: _____



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APPLICANT INFORMATION

(This form must be typed)

NAME: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

INSTITUTION: _____

MAJOR/MINOR: _____

OVERALL GPA: _____ PARALEGAL STUDY GPA: _____

DATE OF GRADUATION: _____

POST HIGH SCHOOL INFORMATION: (Please list Institution and Address, Dates Attended, Major, Degree Date)

EXTRA-CURRICULAR ACTIVITIES: (List memberships in organizations as well as any civic/community activities, giving dates of service and other pertinent information such as office held or special committee service. In addition, please list any special talent, interest or hobby which could be a factor in determining individual capabilities.)

EMPLOYMENT HISTORY: (Begin with current or most recent position, listing employer name and address, title and dates of employment.)

ESSAY GUIDELINES

A short essay must be submitted with this application. All essays shall have a minimum of 500 words and shall not exceed 750 words. The essay shall be typed and double spaced. **Your signature should appear on each page of the essay.** Correct spelling, grammar and sentence structure are expected.

ESSAY TOPIC

WHAT ARE THE BENEFITS TO AN ATTORNEY WHO UTILIZES THE SERVICES OF A PARALEGAL AND THE BENEFITS TO THE ATTORNEY'S CLIENTS?

RECOMMENDATION LETTER GUIDELINES

Two (2) letters of recommendation must be submitted either with this form or sent under separate cover directly to the address on the bottom of the recommendation forms. At least one (1) recommendation letter must be from a current teacher or professor in the paralegal program, the department head, or the chairperson/director of the paralegal program. The second recommendation letter may come from a past teacher/professor or employer. If the letters are coming under separate letter, please list whom we should receive them from:

1. _____ 2. _____

WRITING SAMPLE GUIDELINES

A legal writing sample of your choosing on any legal topic must be submitted with this application. Please be certain that your name is listed on the writing sample.

TRANSCRIPT GUIDELINES

A current copy of your college transcript must be submitted with this application. This shall prove as verification of your enrollment in a paralegal program and GPA.



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RECOMMENDATION FORM

NOMINEE NAME: _____

NOMINATOR: _____

TITLE: _____

INSTITUTION: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

PLEASE ANSWER THE FOLLOWING QUESTIONS EITHER IN THE SPACE PROVIDED OR YOU MAY ATTACH ADDITIONAL SHEETS OF PAPER.

WHAT, IN YOUR OPINION, MAKES THIS NOMINEE OUTSTANDING?
